

To: All Members of the STANDARDS PANEL  
(Other Members for Information)

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 1 June 2018

### Membership of the Standards Panel

Cllr Mike Band

Cllr Carole Cockburn

Cllr Kevin Deanus

Cllr David Else

Cllr Michael Goodridge

Cllr John Gray

Cllr David Hunter

Cllr Robert Knowles

Cllr John Ward

### Town/Parish Representatives

Joan Holroyd – Elstead Parish Council  
*Vacancy*

Dear Member

A meeting of the STANDARDS PANEL will be held as follows:

DATE: MONDAY, 11 JUNE 2018

TIME: 5.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

1. **APPOINTMENT OF CHAIRMAN FOR 2018/19**

To confirm the appointment of Cllr Michael Goodridge as Chairman of the Standards Panel for 2018/19.

2. **MINUTES** (Pages 7 - 10)

To confirm the minutes of the meeting which took place on 29 January 2018 (to be laid on the table 30 minutes before the meeting commences)

3. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

4. **DISCLOSURES OF INTERESTS**

To receive from members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

5. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from Members of the public in accordance with Procedure Rule 10.

6. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

## **MONITORING OFFICER MATTERS**

There are no matters to be reported at this time.

## **CONSTITUTIONAL BUSINESS**

7. **MEMBERSHIP OF THE STANDARDS PANEL**

The Membership of the Standards Panel is currently described as 9 members, comprising 8 from the Conservative Group and the Leader of the Principal Opposition Group on an *ex officio* basis.

The Standards Panel is invited to consider whether the Constitution should be amended in order to confirm that the membership of the Standards Panel falls within the scope of the political proportionality rules.

The effect of this change for 2018/19 would be that the membership allocation would be 8 members from the Conservative Group and 1 member from the Farnham Residents Group, which is the Principal Opposition Group, although this would no longer necessarily have to be the Group Leader.

### **Recommendation**

That the Standards Panel recommends to Council that Article 9 of the Constitution be amended to clarify that the Membership of the Standards Panel should satisfy the usual political balance rules for the council.

## 8. SCHEME OF DELEGATION UPDATE (Pages 11 - 16)

### **Scheme of Delegation – Planning**

Further to the discussion at the meeting in January 2018 regarding the wording of paragraph 43, the Standards Panel is asked to note the final wording as shown on the attached Annexe 1.

### **Scheme of Delegation – Licensing and Closure of Streets**

The Standards Panel is asked to note that in accordance with the Scheme of Delegation, the Monitoring Officer has amended the Scheme in relation to Licensing and Closure of Streets (Annexe 2), to reflect the organisational transfer of these responsibilities from the Head of Policy & Governance to the Head of Environmental Services.

## 9. CONSTITUTION - RESPONSIBILITY OF FUNCTIONS - JOINT PLANNING COMMITTEE

The Constitution requires that certain Planning applications must be referred to the Joint Planning Committee for determination:

(a.1) To review all housing schemes which propose a net increase of more than 25 dwellings, where the recommendation is for permission to be granted

**(a.2) To consider applications defined as major, as defined by the Government (10 or more units of residential accommodation, more than 1,000 sqm commercial floorspace and site area of more than 1 hectare) and which, in the judgement of the Chief Executive, after consultation with the Head of Planning and the appropriate Area Planning Committee Chairman, meet the following criteria**

- i. have a significant planning impact beyond the Area in which they are situated, and/or
- ii. are of strategic importance, and/or
- iii. involve new planning issues for the Borough; or

(a.3) where within three weeks of the application appearing on the Waverley weekly list of planning applications, the Chairman and Vice-Chairman of the

relevant Area Planning Committee and the ward member request that it be referred to the Joint Planning Committee and put forward relevant grounds as set out in c (i) to (iii) above, the Chief Executive and Head of Planning will normally submit the application to the Joint Planning Committee;

Following the recent consideration by the Joint Planning Committee of application WA/2017/1362 (Amlets, Amlets Lane, Cranleigh), the Standards Panel is invited to consider an additional criteria to ensure that amendments to planning applications previously considered by the Committee are automatically referred back to Joint Planning Committee.

Officers will provide the Committee with a suggested form of words at the meeting.

### **Recommendation**

The Committee to recommend to Council an amendment to the Constitution (Part 3) relating to the functions of the Joint Planning Committee to ensure that amendments to planning applications previously considered by the Committee are automatically referred back to Joint Planning Committee (final wording to be agreed at the Committee).

10. WAVERLEY BOROUGH COUNCIL CONSTITUTION (FEBRUARY 2018)  
(Pages 17 - 180)

The Standards Panel to note and endorse the attached formatted version of Waverley's Constitution. Please note that this is the current version of the Constitution, approved February 2018.

11. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

#### Recommendation

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

12. LEGAL ADVICE

To consider any legal advice relating to any applications in the agenda.

**For further information or assistance, please telephone  
Ema Dearsley, Democratic Services Officer, on 01483 523224 or by  
email at [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)**

